



ACAD-DI-04	Departmental Event Calendar	Academic Year: 2022-23
Rev : 00		Semester: II
Date: 2-4-2021		

Date of Preparation: 20/02/2023

Sr. No	Activity	Activity Details	In charge Staff	Planned Date	Conducted date	Remarks in case of any deviation
1	Reporting of Student (TE & B-Tech)	Commencement of Classes Third Year & Final Year	HOD & Class teachers	1 st Feb 2023	20 th February 2023	
2	Reporting of Student (SE)	Commencement of classes Second Year	HOD & Class teachers	20 th March 2023	20 th March 2023	
3	Non- Technical Event	On the occasion of shri chatarpatti shivaji maharaj jayanti 1. Rangoli Competition 2. Poster Competition 3. Shivjayanti Celebratation	HOD & Activity In-charge	20 th February 2023	20 th February 2023	
4	T&P	Cocube Test (TE & B-Tech)	HOD & T&P (CSE Dept)	25 th February to 26 th February 2023	25 th February to 26 th February 2023	
5	Internal Audit	Course file Audit	HOD	6 th March 2023	6 th March 2023	
6	Internal Audit	Internal ISO-EOMS Audit	HOD & All Staff Members	2 nd Week of March 2023	21 st March 2023	
7	CA-1 Examination- TE & Btech	CA-1 Examination based on Unit-1	HOD & All Staff Members	16 th March 2023 to 17 th March 2023	16 th March 2023 to 17 th March 2023	
8	CA-1 Examination- SE	CA-1 Examination based on Unit-1	HOD & All Staff Members	7 th April to 8 th April 2023		
9	Assessment and Display of CA-1 Marks	Assessment and Display of CA1 Examination Marks	HOD & Subject Teacher	23 rd March 2023		
10	Faulty Feedback -1	Faulty Feedback -1 from Students	HOD & ERP Coordinator	20 th March 2023		
11	Faulty Feedback -1 (Summary Report)	Feedback summary report submission to HOD, Staff and Higher Mgmt.	HOD	24 th March 2023		
12	Non- Technical Event	On the occasion of Dr. Babasaheb Ambedkar Jayanti	HOD & Event Coordinator	14 th April 2023		
13	Mid Semester Examination	Mid Semester Examination based on 50 %	HOD & All Staff	28 th April to 29 th		



	- TE & Btech	syllabus	Members	April 2023		
14	Mid Semester Examination- SE	Mid Semester Examination based on 50 % syllabus	HOD & Subject Teacher	12 th May 2023 to 13 th May 2023		
15	Assessment and Display of MID Exam Marks	Display of Mid-Semester Examination Marks	HOD & Subject Teacher	4 May 2023		
16	Faulty Feedback -2	Faulty Feedback -2 from Students	HOD & ERP Coordinator	8 th May 2023		
17	Faulty Feedback -2 (Summary Report)	Feedback summary report submission to HOD, Staff and Higher Mgmt.	HOD	12 th May 2023		
18	PTM	Parents Teacher Meet (Time- 10.00 am to 11.00 am)	HOD & All Staff Members	13 th May 2023		
19	CA-2 Examination – SE, TE & Btech	CA-2 Examination based on Unit-4	HOD & All Staff Members	23 rd May to 24 th May 2023		
20	Assessment and Display of CA-2 Marks	Assessment and Display of CA-2 Examination Marks	HOD & All Staff Members	30 th May 2023		
21	End Semester Examination	End Semester Examination	HOD & All Staff Members	July 2023 Month		
22	End of classes	End of classes for SE, TE & B-tech	HOD	30 th May 2023	30 th May 2023	
23	Industrial Visit	Industrial visit for SE & TE Students	HOD & IIIC In-charge	1 st February 2023 to 30 th May 2023		
24	Defaulter List Display	Display Defaulter List (1 st Week of Every Month)	HOD & Class Teacher	1 st February 2023 to 30 th May 2023	1 st February 2023 to 30 th May 2023	
25	GFM Meeting	Every 15 Days	GFM	1 st February 2023 to 30 th May 2023	1 st February 2023 to 30 th May 2023	
26	Departmental meeting	Arrange the meeting with Faculty after 15 days	H.O.D. & Staff members	1 st February 2023 to 30 th May 2023	1 st February 2023 to 30 th May 2023	
27	Principal Meeting	Principal meeting with HOD (Monday 10.00 am to 11.00 am)	HOD	1 st February 2023 to 30 th May 2023	1 st February 2023 to 30 th May 2023	
28	B-Tech project reviews- Stage-II	<ul style="list-style-type: none">Review I- Module 2 execution [60% code] -08/04/2023Review-II- Full project completion [100% coding], Project Results- 13/05/2023Implementation paper writing and publishing in reputed journals [ICCIP 2023 conference] - 9/06/2023Final project presentation and Report	Project Coordinator & Guide	1 st February 2023 to 30 th May 2023	1 st February 2023 to 30 th May 2023	



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		draft Submission, Publications certificate submission [or any other proof], Project hard copy submission, 30/06/2023				
29	STTP/FDP	Arrange 1 FDP from Department level	HOD & R&D Coordinator	1 st February 2023 to 30 May 2023	1 st February 2023 to 30 May 2023	
30	Research paper/ Copyright/ Book chapter/ Patent/ FDP attended/ Online Course Certificate/ Webinar/ workshop As per Individual Staff Target	<u>Target of Individual Faculty</u> <ul style="list-style-type: none"> • 1 Research paper in Scopus • 1 FDP/ STTP Attended Certificate • 1 Webinar / Seminar/ Conference Attended Certificate • 1 Patent / Copyright Certificate 	All Staff Members	1 st February 2023 to 30 May 2023	1 st February 2023 to 30 May 2023	
31	Internship	1 week/ 2 Week / 1 Month Internship for students	All Staff Members	1 st February 2023 to 30 May 2023	1 st February 2023 to 30 May 2023	

SUMMERY

No of Events Planned	No of Events Conducted	Percentage of Completion
04		

Prepared

Coordinator

HOD

Principal